



# March Board of Directors Minutes

IndyGo

Mar 24, 2022 at 5:00 PM EDT

@ Virtual & 1501 W. Washington St - IndyGo HQ

## **ACTION ITEM A – 1**

### **Attendance**

#### **Members Present:**

Hydre Abdullah, Bart Brown, Charlie Carlino, Inez Evans, Mary Ann Fagan, Adairius Gardner, Lesley Gordon, Greg Hahn, Richard Wilson, Jr., Lise Pace, Jennifer Pyrz, Jill Russell

#### **Members Present (Remote):**

Marcus Burnside, Mark Emmons, LaTeeka Washington, Ryan Wilhite, Rachel Wilson

#### **Guests Present (Remote):**

David Goldwater

#### **Staff Present (Remote):**

Brian Clem, Latosha Higgins, Chelci Hunter, Denise Jenkins-Agurs, Toni Johnson, Emily Lovison, Michael Roth, Hardi Shah, Aaron Vogel

#### **1. Call to Order and Roll Call (Presenters: Greg Hahn, Jill Russell)**

 [board cover 2022 Mar24.docx](#)

 [page intentionally left blank.pdf](#)

 [A AGENDA for March 24, 2022 Board Meeting.docx](#)

 [page intentionally left blank.pdf](#)

Chairman Greg Hahn called the meeting to order at 5:00pm. General Counsel Jill Russell called the roll. Five members present in person. There was a quorum. Director Abdullah arrived at the conclusion of the Awards and Commendations.

#### **2. Awards and Commendation (Presenters: Inez Evans)**

 [A1 Awards & Commendation March.docx](#)

 [Safe Drivers Report March 2022.pdf](#)

 [page intentionally left blank.pdf](#)

President/CEO Inez Evans gave an update on the Awards and Commendations for February 2022. Recognized were safe drivers for February 2022, one Employee with 19 years of safe driving, February Operations Employee of the month, one Employee retirement after 22 1/2 years of service, one Coin of Excellence recipient, Six Sigma Green Belt participants, and Aspiring Leaders participants.

#### **3. Committee Chairperson Reports (Presenters: Richard Wilson, Adairius Gardner)**

Finance Committee - Richard Wilson

Service Committee - Adairius Gardner

 [A Finance Committee Chair Report March.docx](#)

 [page intentionally left blank.pdf](#)

 [A Service Committee Chair Report March.docx](#)









 [page intentionally left blank.pdf](#)

The reports were read and entered into the record.

#### **4. Consent Agenda (Presenters: Greg Hahn)**

1. A-1: Consideration and approval of minutes from Board meeting held on February 24, 2022

 [A-1 February Board of Directors Minutes.docx](#)


-  [page intentionally left blank.pdf](#)
2. A-2: Consideration and approval of IndyGo East Campus Fleet Terminal additional design fees– The Etica Group (Presenters: LaTeeka Washington)  
 [A-2 East Campus design construction services B Bldg C Bldg Demo New Garage- Etica Group addtl design fees 2-2022.docx](#)
  3. A-5: Consideration and approval of Route 901 Service Changes Service Equity Analysis (Presenters: Ryan Wilhite)  
 [A-5 BOD Action Oct2020 v1 SEA.docx](#)  
 [A-5 ServiceEquityAnalysis October2020 SEA v1.pdf](#)
  4. A-6: Consideration and approval of Microsoft Dynamics licensing (Presenters: Marcus Burnside)  
 [A-6 Consideration and Approval of Microsoft Dynamics Licensing.docx](#)
  5. A-7: Consideration and approval of East Campus security services with Sangar Cargo Security, Inc. (Presenters: Mark Emmons)  
 [A-7 East Campus Security.docx](#)
  6. A-8: Consideration and approval of Mobility Solutions and Customer Care Center security services with Sangar Cargo Security, Inc. (Presenters: Mark Emmons)  
 [A-8 Michigan Campus Security.docx](#)
  7. A-10: Consideration and approval of On-Call Construction Engineering Task Order #6 for The Etica Group (Presenters: Rachel Wilson)  
 [A-10 On Call Construction Engineering TO#6 for Etica.docx](#)

**Motion:**

Approval of Consent Agenda

Motion moved by Richard Wilson, Jr. and motion seconded by Mary Ann Fagan. Richard Wilson - AYE, Adairius Gardner - AYE, Mary Ann Fagan - AYE, Lise Pace - AYE, Hyde Abdullah - AYE; Motion passed 5-0

**5. Regular Agenda (Presenters: Greg Hahn)**

1. A-3: Consideration and approval of Construction Management Task Order #1 for the Blue Line Bus Rapid Transit project (Presenters: Jennifer Pyrz)  
 [A-3 Consideration and Approval of Blue Line CM TO#1 for Stantec.docx](#)  
The Blue Line Bus Rapid Transit (BRT) project will be the third and largest of three rapid transit lines in the City of Indianapolis/Marion County. It will connect the Indianapolis International Airport to the Town of Cumberland via downtown Indianapolis along Washington Street. Task Order #1 will cover CM services beginning with review of 60% design plans and continuing through construction contractor selection. The work in this task order will span approximately 30 months, from April 2022 to late 2024 when the project is bid. Through their design and other technical reviews, the CM team will confirm constructability of the design and evaluate its readiness to bid. The CM team will also prepare independent cost estimates, create an overall project schedule and risk register, prepare a Risk and Contingency Management Plan for FTA review and approval, assist in utility coordination, other third party coordination and stakeholder outreach activities, participate in team coordination meetings, assist IPTC in preparation of procurement and bidding documents, and be responsible for other activities that prepare IPTC and the Blue Line for successful construction.

**Motion:**

Approval of Construction Management Task Order #1 for the Blue Line Bus Rapid Transit project

Motion moved by Adairius Gardner and motion seconded by Richard Wilson, Jr. Richard Wilson - AYE, Adairius Gardner - AYE, Mary Ann Fagan - AYE, Lise Pace - AYE, Hyde Abdullah - AYE; Motion passed 5-0

2. A-4: Consideration and approval of Fineline Printing three-year contract (Presenters: Lesley Gordon)  
 [A-4 Fineline Printing.docx](#)


The Public Affairs Department is responsible for printing all marketing collaterals, route and system maps, riders alert information, promotional pieces, and other communications tools for the internal and external messaging. Fineline was awarded the 2016 printing contract and is our current printing vendor. IPTC received two printing bids on the RFP. After a thorough scoring process and interviews with both vendors Fineline proved to be the best vendor for this contract by the selection committee. Over the years and through the pandemic Fineline has kept pricing the same and continued to provide consistent and reliable service. They have been transparent about any issues that arise with deadlines and staffing. Fineline had a very strong presentation and came in with a best and final four percent across the board pricing discount from the initial RFP submission. With the addition of key performance metrics to the contract that ensure quality, response time and on-time delivery Fineline continues to be a good partner for IPTC.

**Motion:**

Approval of Fineline Printing three-year contract

Motion moved by Mary Ann Fagan and motion seconded by Adairius Gardner. Richard Wilson - AYE, Adairius Gardner - AYE, Mary Ann Fagan - AYE, Lise Pace - AYE, Hyde Abdullah - AYE; Motion passed 5-0

3. A-9: Consideration and approval of IFB 22-02-437 construction contract for IndyGo Red Line Hot Mix Asphalt (HMA) and Portland Cement Concrete Pavement (PCCP) Maintenance Project (Presenters: Jennifer Pyrz)

 [A-9 Consideration and approval of IFB 21-09-421 construction contract for Red Line HMA Maintenance.docx](#)

Construction of the Red Line Bus Rapid Transit project was substantially complete on September 1, 2019. In Spring 2020, after approximately six months of Red Line operation, IPTC identified areas of pavement distress in the Capitol Avenue bus and Bus Access Transit (BAT) lanes. The cause was assumed to be poor subgrade that was not able to support the heavy loading of the BRT vehicles. Full-depth HMA patching was conducted at these locations, including pavement markings, in May 2020. Those patches were re-examined in 2021 and are performing well. IFB 22-02-437, Red Line 2022 HMA & PCCP Maintenance Project, was advertised on February 17, 2022. The project includes the full-depth asphalt pavement patching that was previously advertised in Fall 2021 and adds concrete bus pad replacement at Red Line stations, and installation of rub rail on the Red Line bus station platforms. The need for concrete bus pad replacement was identified in 2021, after inspection revealed mid-panel cracks at multiple bus pads. The rub rail installation is being added into this project to minimize impacts to Red Line operations from multiple, separate, construction projects. Work is expected to begin in April 2022 and be completed by July 2023.


**Motion:**

Approval of IFB 22-02-437 construction contract for IndyGo Red Line Hot Mix Asphalt (HMA) and Portland Cement Concrete Pavement (PCCP) Maintenance Project

Motion moved by Richard Wilson, Jr. and motion seconded by Lise Pace. Richard Wilson - AYE, Adairius Gardner - AYE, Mary Ann Fagan - AYE, Lise Pace - AYE, Hyde Abdullah - AYE; Motion passed 5-0

## 6. Information Items (Presenters: Greg Hahn)

1. I-1: Receipt of the Finance Report for February 2022 (Presenters: Bart Brown)

 [I-1 Feb 2022 Financials Summary.docx](#)

 [I-1 Capital Project Spending February 2022 - Final.pdf](#)

 [page intentionally left blank.pdf](#)

 [I-1 Procurement Activity Report March 2022.pdf](#)

 [page intentionally left blank.pdf](#)

The Board heard a Financial update for February 2022 from Chief Financial Officer Bart Brown.

2. I-2: CEO Report (Presenters: Inez Evans)


 [I-2 CEO Report.docx](#)

 [page intentionally left blank.pdf](#)

President/CEO Inez Evans gave an update to the Board. Included in the update was Ganggang Culture Partnership, Pathway Resource Center Driven 2 Success Partnership, Purple Line Groundbreaking, TSA Mask Mandate Extension, and Transit Appreciation Day.

3. I-3: Department Reports

 [I-3a Risk and Safety Board Report March 2022.docx](#)

 [page intentionally left blank.pdf](#)

 [I-3b PLANNING AND CAPITAL PROJECTS REPORT for March 2022.docx](#)

 [I-3c March 2022 Board Report Public Affairs FINAL.pdf](#)

 [I-3d FEB OPERATIONS DIV BOARD REPORT - March 2022.docx](#)

 [I-3e HR Board Report \(March 2022\).docx](#)

 [page intentionally left blank.pdf](#)

 [I-3f March 2022 Diversity & Inclusion and Workforce Development Board Report - Copy.docx](#)

 [page intentionally left blank.pdf](#)

 [I-3g Supplier Diversity - March 2022..docx](#)

 [page intentionally left blank.pdf](#)

The Board received Department Reports for Risk & Safety, Capital Projects, Public Affairs, Operations, Human Resources, Diversity/Inclusion & Workforce Development, and Supplier Diversity.

7. **Adjourn (Presenters: Greg Hahn)**

On order of Chairman Hahn and there being no objection, the meeting was adjourned at 6:00pm.

---

Jill D. Russell  
General Counsel